

SSL Club Constitution

1. Name

The name of the club shall be “SSL Club” and hereafter will be referred to as the club. The club will be affiliated to the Scottish Badminton Union.

2. Aims and Objectives

The aims and objectives of the club will be:

- To promote the sport of badminton within Scotland
- To offer competitive opportunities in badminton
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To cater for all levels and abilities
- To proactively link with Shuttleworks club to provide development pathways in badminton
- The club will ensure that all members are treated equitably

3. Membership

To ensure all present and future members receive fair and equal treatment. Membership will consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations, policies and any codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Adult member
- Junior member

Adult members will be those recognised as 18 years and over. Junior memberships will be open to those 16 years and over and who have provided full written parental/ guardian consent. Any exceptions will be subject to the Executive decision of the club.

4. Membership Fees

Membership fees will be set annually, reviewed and agreed by the Executive/Management Committee or determined at the Annual General Meeting.

Fees will be paid annually.

The payment of the annual subscription shall entitle members to membership to the club for the playing season which will run from 1st April to 31st March.

There will be no refund of membership fees for members who wish to resign, who are unable to play or dismissed.

5. Officers of the Club

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Child Protection Officer/ Welfare Officer
- Junior Representative
- Any other relevant position or helper Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-appointment.

6. Committee

Chairperson, Vice Chairperson, Secretary, Treasurer, Child Protection Officer/ Welfare Officer, Junior Representative and any other relevant positions.

Only these posts have the right to vote at meetings of the Management Committee as is necessary to carry out the objectives of the club.

The Management Committee meetings will be convened by the Secretary of the Club and held no less than once per year.

The quorum required for business to be agreed at the Management Committee meetings will be two thirds of the Officer's in post and any co-opted members.

The committee will be responsible for adopting new policy, codes of conduct and rules that affect the organization of the club.

The Management Committee will have powers to appoint subcommittees as necessary and appoint advisors to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules, regulations or constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

All club monies will be banked in an account held in the name of the club. The Club Treasurer will be responsible for the finances of the club. The financial year of the club will end on: 31st March. An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting. Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers. Should the club no longer be viable and the accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be donated to a club or organisation with similar aims and objectives.

8. Annual General Meetings and Extraordinary General Meetings

The following will be implemented:

Notice of Annual General Meetings (AGM) will be given by the Club Secretary and not less than 21 clear days notice given to all members.

The AGM will receive a report from the Officers of the Management Committee and a statement of the audited accounts.

Nominations for Officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of Officers are to take place at the AGM.

All nominations for membership of the Management Committee must have the approval of the member nominated and be both proposed and seconded by the members of the club.

All members that are personally present have a right to vote at the AGM.

The quorum for AGMs will be 10 people of the membership of the club.

In the event of equal voting the chairperson has the casting vote.

The Management Committee has the right to call Extraordinary General Meetings (EGM's) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Members have the right to request an EGM, and it shall only be held at the request of at least 25% of the members.

9. Discipline and Appeals

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The club Child Protection Officer/ Welfare Officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 21 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 21 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 21 days of the Secretary receiving the appeal.

10. Dissolution of the Club

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

11. General

Any dispute arising out of or not covered by the Constitution shall be referred to the Committee where decision or interpretation shall be final.

All complaints must be made in writing to the club Secretary for reference to the Committee.

12. Amendments to the Constitution

The Constitution will only be changed through agreement by majority vote at an AGM or EGM.

13. Data Protection Act

Information about club members, such as contact details, provided to the committee of the club may be held on computer or distributed to other club members as deemed necessary for the running of the club. Club members who do not wish their contact details to be passed on should make this clear in writing to the club Secretary.

14. Declaration

SSL Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.