

Shuttleworks Singles League Constitution

1. Name

The name of the League shall be “Shuttleworks Singles League” and hereafter will be referred to as the League. The League will be affiliated to the Scottish Badminton Union.

2. Aims and Objectives

The aims and objectives of the League will be:

- To encourage and foster the sport of badminton within Scotland
- To regulate and institute competitive opportunities in badminton to its members
- To be exclusively run and operated only for “SSL Club” members
- To proactively link with Shuttleworks club to provide development pathways in badminton

3. Rules of the League

A full copy of the rules of the League can be downloaded from www.singlesleague.co.uk/rules. These can be changed only by Committee decision and then forwarded to the membership. If any rules are changed the membership will be made aware within 24 hours and consulted accordingly.

4. Membership

Membership of the League is open to players of the “SSL Club” and registered as a member of the “SSL Club” with the Scottish Badminton Union.

Membership will consist of officers and members of the League. All members will be subject to the regulations of the constitution and by joining the League will be deemed to accept these regulations, policies and any codes of conduct that the League has adopted.

Members of the “SSL Club” will be automatically enrolled into one of the following League member categories:

- Adult member
- Junior member

Adult members will be those recognised as 18 years and over. Junior memberships will be 16 years and over and who have provided full written parental/ guardian consent. Any exceptions will be subject to the Executive decision of the “SSL Club” and subsequently the Executive decision of the League.

5. Membership Fees

Membership fees will be set annually, reviewed and agreed by the Executive/Management Committee of the “League” or determined at the Annual General Meeting.

Fees will be paid annually.

The payment of the annual subscription to the “SSL Club” shall entitle “SSL Club” members to membership to the club for the playing season which will run from 1st April to 31st March. This club membership will allow members to play in the League at no extra subscription cost.

There will be no refund of membership fees for members who wish to resign, who are unable to play or dismissed.

6. Officers of the League

Chairperson

Vice Chairperson

Secretary

Treasurer

Child Protection Officer/ Welfare Officer

Junior Representative

Any other relevant position or helper Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-appointment.

7. Committee

Chairperson, Vice Chairperson, Secretary, Treasurer, Child Protection Officer/ Welfare Officer, Junior Representative and any other relevant positions. Only these posts have the right to vote at meetings of the Management Committee as is necessary to carry out the objectives of the League.

The Management Committee meetings will be convened by the Secretary of the League and shall meet as occasion requires.

The quorum required for business to be agreed at the Management Committee meetings will be two thirds of the Officer's in post and any co-opted members.

The committee will be responsible for adopting new policy, codes of conduct and rules that affect the organization of the League.

The Management Committee will have powers to appoint sub committees as necessary and appoint advisors to the Management Committee as necessary to fulfil its business.

The Secretary shall take minutes of all proceedings at all General Meetings and meetings of the Committee.

The Management Committee has the power to fill any office falling vacant during its year of office.

The Management Committee will be responsible for disciplinary hearings of members who infringe the "SSL Club" rules, League rules, regulations or constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

8. Finance

As it is necessary to become an "SSL Club" member before being able to become a member of the League, and in doing so becoming a member of the League at no extra cost the finances of the League shall be zero. The "SSL Club" inevitably funds the League.

All club monies will be banked in an account held in the name of the Club. The Club Treasurer will be responsible for the finances of the club. The financial year of the club will end on: 31st March. An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting. Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers. Should the club no longer be viable and the accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be donated to a club or organisation with similar aims and objectives.

9. Annual General Meetings and Extraordinary General Meetings

The following will be implemented:

Notice of Annual General Meetings (AGM) will be given by the League Secretary and not less than 21 clear days notice given to all members.

The AGM will receive a report from the Officers of the Management Committee and a statement of the audited accounts.

Nominations for Officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of Officers are to take place at the AGM.

All nominations for membership of the Management Committee must have the approval of the member nominated and be both proposed and seconded by the members of the League.

All members that are personally present have a right to vote at the AGM.

The quorum for AGMs will be 10 people from the membership.

In the event of equal voting the chairperson has the casting vote.

The Management Committee has the right to call Extraordinary General Meetings (EGM's) outside the AGM. Procedures for EGM's will be the same as for the AGM.

Members have the right to request an EGM, and it shall be held at the request of at least 25% of the members.

10. Discipline and Appeals

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the "SSL Club" and the League's child protection policy and procedures. The Child Protection Officer/ Welfare Officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 21 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 21 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 21 days of the Secretary receiving the appeal.

11. Dissolution of the League

A resolution to dissolve the League can only be passed at an AGM or EGM through a majority vote of the membership.

After discharging all debts and liabilities of the League, the remaining assets shall be donated to the Shuttleworks Club for the development of junior badminton.

12. General

Any dispute arising out of or not covered by the Constitution shall be referred to the Committee where decision or interpretation shall be final.

All complaints must be made in writing to the League Secretary for reference to the Committee.

13. Amendments to the Constitution

The Constitution will only be changed through agreement by majority vote at an AGM or EGM. A member of the "SSL Club" desirous of proposing an amendment to the Constitution shall obtain the agreement of another "SSL Club" member to second such a proposition and then advise the League Secretary, in writing, the details of the proposed amendment. The Notice calling the meeting shall state in full the proposed amendment, the names of the member proposing and seconding the amendment and, in the case of an Extraordinary General Meeting, the members requisitioning such a meeting.

14. Data Protection Act

Information about "SSL Club" members, such as contact details, provided to the committee of the club may be held on computer or distributed to other club members as deemed necessary for the running of the League. Club members who do not wish their contact details to be passed on should make this clear in writing to the Secretary of the Club and League.

15. Declaration

Shuttleworks Singles League hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

